**Youth/Young Adult Homelessness Committee Meeting Notes**

**Thursday, October 22, 2020 4:00-5:30**

Participants: Shaundell Diaz, Keleigh Pereira, Lisa Lapierre, Stacy Parsons, Phil Ringwood, Nafeeza Castro, Myck Lemay, River, Taylor McAndrew, Jena Duncan, Anitra Ford, Israel Ortiz, Jay Levy, Emily English, Kim Lee, Jake Hogue, Amanda Koch, Rich Doria, Holly Kosisky, Sandy Bastone, Joanne Leonard, Justin King, Jonathon Morey, Dan Sontag, Jane Goodale, Via, Ilani Ortiz, Kaia

**Welcome/Introductions**

Lisa has had many conversations with Committee members around the YHDP planning process, plan, goals of the Committee and Committee member roles, so please reach out if you would like to talk through any of these.

The Committee is now focused on implementation of our coordinated, community plan, but participants will be given space to share brief announcements about their organization or youth/young adult related issues in the community that we will aim to incorporate in our work.

**Announcements**

Shaundell Diaz-currently at Stavros, moving to role with CoC. Stavros has several programs that assist youth and young adults. TPS program, TAP Transition to Adulthood program, which assists youth 14 - 21 and PREETS program which is funded under MRC. To inquire more about these programs you can contact (413)256-0473 and speak to member services.

Phil Ringwood-DIAL/SELF moving Orange Drop-In to 131 W. Main Street.

Taylor McAndrew-Seeing an increase in overdoses during pandemic.

Jena Duncan-The Youth Access Project has received funds to pilot a harm reduction program

Jay Levy-Eliot CHS Homeless Services expanding services through CSPECH, advocacy related to

funding for motel usage for emergency sheltering being done.

Kim Lee-MHA expects to have 18,000 PPE kits available for homeless providers, contact Kim if you would like some kits.

Jake Hogue-Seeing an increase a referrals in Berkshire County with eviction moratorium ending

Rich Doria-Foster Youth to Independence (FYI) Program started in Berkshire County and Cape, Hampden County in process of setting this up.

Holly Kosisky-School Year Youth Works virtual this year, www.communityaction.us/youthworks

Joanne Leonard-Children’s Advocacy seeing referrals up 200%

**Youth Action Board (YAB) Introduction**

Three YAB members were present and a quick update was given on their activities.

**YHDP Project Updates**

DIAL/SELF-Doing a slow roll out of a housing search for the first person in their rapid rehousing program.

Gandara-Preparing for Franklin County Jt. TH/RRH Program, looking at three properties and it seems that they will have something soon, still looking for staff.

MHA-Israel Ortiz is the new program director, in the midst of interviewing for navigator positions, have a good candidate for the lead navigator.

**Continuous Quality Improvement (CQI) Presentation**

CQI Power Point slides attached

* Overview-The definition of CQI was reviewed*: Process and framework to track and evaluate progress in achieving goals and objectives.*
* CoC YHDP CQI structure-Keleigh reviewed the components and roles/responsibilities of YHDP CQI within the CoC structure.
* ROMA (Results Oriented Management and Accountability) Planning Cycle-Lisa talked through this structure as it relates to the work of the Committee. Next steps are for the Committee to create a CQI Process (who will look at what data and when) and to use the CQI Process to evaluate our progress on plan goals and objectives.
* Outcomes/Indicators/Measurement–CoC Team finalizing a list of the Goals/Objectives and suggested outcomes/measurements for the Committee to review and refine.

**Continuous Quality Improvement Discussion**

* We can be flexible with our plan. We may decide that it does not make sense to work on a particular goal because it has consequences or is not relevant any more.
* Youth Programs is working on a Professional Program Evaluation Training for young people to learn how to evaluate programs, which may be helpful in this process.
* We may need to think about how we address and hold negative feedback and disappointment. We may not accomplish all that we intend to do, so need to be aware of this. This includes feedback to projects that are part of the Committee.
* Many acronyms were discussed and there was a request for a list of these, so Lisa will create and send out.
* Group agreed to look at outcomes related to projects first, so that they will know what will be expected from the beginning. This will be the focus of the next meeting.
* The YAB will discuss what role they would like to take with the Committee and plan implementation. We may want to engage the YAB by sending out digital assignments regarding their priorities, etc.

**Closing and Next Steps – 5 minutes**

* Review Chart for next meeting-This will be sent in advance of the next meeting
* Next Meeting:
	+ Thursday, November 12th 4:00-5:30
	+ Now meeting monthly every 2nd Thursday 4:00-5:30
* Additional Outreach-The Committee is always open to new people.