**Data Evaluation Committee**

**9.3.20**

Present: Cynthia, Brooke, Kathy, Michele

Quick update on data dashboards and response from Gaither (owner/creator of dashboards)- Gaither is thinking of changing dashboard to show Chronic Homelessness instead of DV for all CoCs. He asked what we thought, Michele responded positively to this change but has not heard back in a couple of weeks.

The committee discussed that we can send the dashboards out to projects but not make public yet. We would like to identify a desired time frame before doing so.

We would like to approve the release of information but have not had enough of the committee’s membership present at recent meetings. A plan to ask committee members to approve via email was decided on.

Data Quality decisions – we briefly reviewed the data quality decisions the committee will need to discuss and decide on. The work sheet will be sent out to all members for review to prepare for discussion.

Michele has started a privacy and security plan, an urgent requirement for the CoC, and will send the committee a current copy to review. Highlighted elements are the aspects most in need of discussion, sometimes because the pandemic may alter what we include as requirements. After the plan is complete, we will want to be specific about all of the new elements projects will need to know and maybe create a one or two page document with key elements.

The committee discussed moving from monthly to quarterly or bi-monthly meetings as the HMIS workgroup is meeting bi-weekly and there is significant membership overlap. It seems like it makes sense to hold off on monthly meetings but it was not determined whether bi-monthly or quarterly would be best. Michele will ask the committee in the follow up email. There is also a suggestion to change the day of the week- Fridays are not the best for everyone and we want to make sure we allow for attendance of those who would like to be present.

The committee also discussed desired components of the new HMIS:

Projects would like to put non-CoC funded clients into the system, if it’s easy enough and useful enough to do so.

ETO is cumbersome, if it was less so Louison House could track more people- couch surfing, people passing through

It would be nice to have a separate program that doesn’t require as much to track but includes space for case notes