

THREE COUNTY COC FY2025 FUNDING COMPETITION

Virtual Bidders Conference – this will be recorded.

December 5th at 9:00am





TODAY'S AGENDA

- ❖ Key Acronyms
- ❖ Funding & Timeline
- ❖ Subrecipient Eligibility & Requirements
- ❖ Project Priorities, Scoring, & Types
- ❖ Grant Administration & Subrecipient Responsibility
- ❖ Next Steps & Questions

KEY ACRONYMS

- **ARD:** Annual Renewal Demand
- **CE:** Coordinated Entry
- **HMIS:** Homeless Management Information System
- **HUD:** (Department of) Housing and Urban Development
- **SSO:** Supportive Services Alone
- **TH:** Transitional Housing
- **YHDP:** Youth Homelessness Demonstration Program



FUNDING & TIMELINE



RFP TIMELINE & PROJECT START DATES

RFP Released	December 1st
RFP Responses Due	December 12th, 5:00pm
Written Notification to Applicants	December 31st
Applications Completed in <i>esnaps</i>	By January 7th, 5:00pm
Project Ranking Posted	January 9th
Completed Application Posted	January 9th
Completed Application due to HUD	January 14th, 8:00pm
Expected Project Start Dates	May 1st, 2026



TOTAL FY25 FUNDING AVAILABLE

Total Estimated ARD	\$3,607,212
Tier I	\$1,082,163
DV Bonus Funds	Up to \$287,774
CoC Bonus Funds	Up to \$721,542
CoC Planning (Collaborative Applicant only)	\$180,386
Total Possible Available Funding	\$4,797,384

THE TIERS, EXPLAINED

ARD	\$3,607,212
Tier 1 = 30% ARD	\$1,082,163
Tier 2 = 70% ARD + whatever else we apply for	\$?

As part of the CoC competition, all accepted projects are ranked. This ranking is divided into **Tier 1** and **Tier 2**.

This year, **Tier 1** is set at 30% of a CoC's ARD. Additionally, only 30% of a CoC's ARD can be for permanent housing (PSH, RRH, Joint Component TH/RRH).

Projects submitted to HUD in **Tier 1** are expected to be funded if the project meets HUD eligibility and threshold requirements.

Tier 2 projects will be awarded funds by HUD based on a comparative score computation that utilizes the CoC's FY25 application's competitive score and project ranking

NEW FUNDING OPPORTUNITIES

Source	Amount	Eligible Project Types
DV Bonus	\$287,774	<ul style="list-style-type: none">• TH• Expansion of any current project (NOFO p.93)
CoC Bonus	\$721,542	<ul style="list-style-type: none">• TH• SSO Stand Alone• SSO Street Outreach
CoC Reallocation	\$1,545,033	<ul style="list-style-type: none">• TH• SSO Stand Alone• SSO Street Outreach
YHDP Reallocation	\$980,365	<ul style="list-style-type: none">• TH (incl. Crisis Residential TH [NOFO p.39])• SSO Stand Alone• SSO Street Outreach• SSO Host Home



FUNDING: CURRENT PROJECTS AND RENEWAL

- Renewal Project
 - Renew current project as is (no changes to project types or components)
- Expansion Project
 - Expand current project
 - Increased capacity, change in project type or services provided, etc.
 - DV Expansion: Add or expand capacity, services and/or access for DV survivors
- YHDP Renewal and Replacement
 - Renew current projects as is (no changes to project types or components)
- Transition Grant
 - for existing programs that are transitioning to another component (ex. PH --> TH) (p.44-5 NOFO)

Renewal & Expansion Projects are part of Priority Listing/Ranking



SUBRECIPIENT ELIGIBILITY & REQUIREMENTS



HUD MINIMUM THRESHOLD CRITERIA

- Submit a fully completed new or renewal application on time (January 14th)
- Be an eligible applicant, serving or planning to serve an eligible population
- Document the required, secured match of 25% (YHDP Renewal and Replacement projects have a waiver)
- Have a valid SAM.gov and valid UEI number
- No outstanding delinquent federal debt
- Not debarred/suspended from doing business with the federal government
- Code of Conduct that is compliant with 2 CFR Part 200 and submitted to HUD
- Independent audit within the last 6 months and no material findings in audit
- In compliance with prohibition against lobbying 31 U.S. Code Section 1352
- No unresolved Fair Housing or Civil Rights matters
- Certify affirmatively that
 - The project applicant will not engage in racial preferences or other forms of illegal discrimination
 - The project applicant will not operate drug injection sites or “safe consumption sites,” knowingly distribute drug paraphernalia on or off of property under their control, permit the use or distribution of illicit drugs on property under their control, or conduct any of these activities under the pretext of “harm reduction.”



THREE COUNTY COC THRESHOLD CRITERIA

- If selected, agree to work with CoC Board & Staff on project design and implementation, including finalizing project scope, proposed budget, and the application submission to SNAPS office;
- Be prepared to begin project implementation at time of funding availability;
- Agree to adhere to Community Action Pioneer Valley's fiscal expectations;
- Participate in evaluation by the CoC and the Ranking and Evaluation Committee and demonstrate a commitment to Continuous Quality Improvement;
- Participate in and coordinate all program referrals through the Coordinated Entry Process;
- Comply with program requirements as per the Three County Continuum of Care and HUD CoC Interim Rule;
- Participate in the Homeless Management Information System (HMIS) (or comparable database if VSP); and
- Align with screening standards for program eligibility and CoC documentation requirements



HMIS PARTICIPATION

- Projects are required to participate in their CoC's HMIS system, except victim service providers which must use a comparable database
 - Data entry at participant intake and exit; an annual assessment; response to reporting requirements.
- Training and support provided by the HMIS lead agency (*Community Action Pioneer Valley*). HMIS accounts available for free based on project size, with additional available for purchase.
- **MAY** include providing funding for the CoC's HMIS grant administration needs



COORDINATED ENTRY PARTICIPATION

- Projects are required to participate in the collaborative coordinated entry (CE) system
 - System for equitable access to housing; individuals are assessed using a local assessment tool and prioritized based on eligibility and vulnerability
 - No wrong door approach
- Participation includes attending case conferencing when needed, communicating with CoC staff when project vacancies occur, and filling vacancies through CE referrals



PROJECT PRIORITIES, TYPES, & SCORING



HUD GOALS AND OBJECTIVES

- Ending the Crisis of Homelessness on Our Streets
- Prioritizing Treatment and Recovery
- Advancing Public Safety
- Promoting Self-Sufficiency
- Improving Outcomes
- Minimizing Trauma

LOCAL PRIORITIES FOR NEW PROJECTS

- ✓ Project will provide Transitional Housing to act as a bridge or step-down program to assist those leaving residential programs with no exit plan
- ✓ Project will provide additional Street Outreach capacity in Franklin County
- ✓ Project leverages housing resources with housing subsidies or units not funded through the CoC or ESG program
- ✓ Project leverages health resources, including a partnership commitment with a healthcare organization
- ✓ Project demonstrates a plan to effectively transition to a new project component within 12 months (for transition grants) or to rapidly implement the program and begin housing the first participant

LOCAL PRIORITIES FOR RENEWAL PROJECTS

- ✓ Geographic diversity, ensuring at least one PSH project remains in each of our three counties
- ✓ Non-YHDP projects that serve vulnerable populations (youth, medically vulnerable persons)
- ✓ Domestic Violence, Dating Violence, Sexual Assault, and Stalking Renewal projects



TRANSITIONAL HOUSING (TH)

- Temporary housing (24 months) with supportive services, goal of stability and support the movement to permanent housing
 - Services may be provided for up to six months after exit
- Case management/tenancy support focused on income maximization and housing stability to ensure independence at the end of assistance period
- Participant signs lease with landlord OR occupancy agreement with organization

Allowable Costs:

- Leasing
- Rental Assistance
- Operating
- Supportive Services



SSO: STANDALONE

- Supportive services to individuals experiencing homelessness (sheltered and unsheltered)
- Including but not limited to, case management, child care, education services, job training, groceries, housing search, mental health services, and the direct provision of services
- Cannot assist individuals to whom you are also providing housing or housing assistance

Allowable Costs:

- Acquisition, Rehabilitation, Relocation
- Leasing (of space providing services)
- Supportive Services

See [24CFR 578.37\(a\)\(3\)](#) and [24CFR 578.53](#) for more details!



SSO: STREET OUTREACH

- Activities to engage individuals for the purpose of providing immediate support and intervention
- Including but not limited to, addressing urgent physical needs—such as providing meals, blankets, clothes, or toiletries—crisis counseling, and actively connecting and providing people with information and referrals
- Participants must be primarily residing in places not meant for human habitation

Allowable Costs:

- Acquisition, Rehabilitation, Relocation
- Leasing (of space providing services)
- Supportive Services

See [24CFR 578.13\(e\)\(13\)](#) for more details!



APPLICATION & DOCUMENTATION

What is needed?

- Complete project application (**Appendix E**)
- Complete Application(s) in *esnaps* (**do not submit!**)
 - Including all required supporting documents
- A match letter on agency letterhead and signed by the authorized funder



APPLICATION SCORING AND PROCESS

Ranking and Evaluation Committee

- Will review applications that have passed the threshold criteria
- May consider Project type adjustments based on applicant pool
- May propose changes to project scope/budget
- May consider reallocating projects to fund additional NEW Projects
- Once completed ranking, send to CoC Board for final approval

SCORING – APPENDIX B



Appendix B. New Project Application Evaluation Criteria and Scoring

Does the project meet the threshold criteria for HUD and Three County CoC?

(Yes/No) _____

<u>Section</u>	<u>Total Points</u>	<u>Score</u>
A - Experience	8 Points	___/8
B. HUD Priorities for New Transitional Housing Projects	10 points	___/10
HUD Priorities for New Supportive Services Stand Alone Projects	5 points	___/5
HUD Priorities for Supportive Services Only Street Outreach Projects	6 points	___/6
C - Financial	9 Points	___/9
D – Implementation Timeline	2 Points	___/2
F. Local Three County CoC Priorities	2 pts each. (max 10)	___/10
Total	TH - 39 SSO – 34 SSO-SO - 35	TH - ___/39 SSO - ___/34 SSO-SO - ___/35



GRANT ADMINISTRATION & RECIPIENT RESPONSIBILITY



RECIPIENT/SUBRECIPIENT RELATIONSHIP

- Community Action of Pioneer Valley's (CAPV) Continuum of Care Program (CoC) is the direct **recipient** to HUD, all projects funded through this RFP will be **subrecipients** to CAPV.
- A formal contract agreement will be drafted between CAPV and all subrecipients once HUD has approved the projects.
- Projects will be required to adhere to CAPV's fiscal policies and procedures, and the CoC's Program Requirements & governance structure.
- Projects must follow specific requirements as outlined in the NOFO, the RFP, and CAPV's subrecipient policies, in addition to meeting all HUD requirements.
- Projects will bill CAPV monthly for reimbursement of eligible expenses.



MATCH REQUIREMENTS

- Recipients are required to provide **25%** match for all projects, less leasing dollars
- Match can be cash or in-kind (services or goods)
- Match must be documented prior to the grant agreement on agency letterhead
- All match must be spent on costs that would be otherwise eligible under the CoC Program Interim Rule



MATCH EXAMPLES

What IS match?

- A local contractor donates paint and supplies and offers to paint all the TH units in a property
- The recipient receives a \$10,000 grant from a local foundation that goes to the organization's general operating fund
- Program income paid by participants directly to the recipient
- A community agency will offer substance use counseling to 15 youth enrolled in an RRH project

What is NOT match?

- Cash or any in-kind contribution used as match for another grant
- Federal benefits provided directly to the participant (i.e. SNAP)

SAMPLE BUDGET (WITH LEASING)

25% of a
\$150,000
project budget
is a **\$37,500**
match
requirement,
unless there
are leasing
dollars...

Line Item	CoC Funding	Match dollars	TOTAL
Leasing Dollars	\$100,000	\$0.00	\$100,000
Supportive Services	\$30,000	\$7,500	\$37,500
HMIS	\$10,000	\$2,500	\$12,500
Admin funds (10%)	\$10,000	\$2,500	\$12,500
Total	\$150,000	\$12,500.00	\$162,500

CoC Projects have a 10% administrative line item, half of which is retained by Community Action for grant administration.



NEXT STEPS

- Talk with your agency or organization about applying!
- Initiate match letters now!
- Consult the Interim Rule to be sure your suggested expenses are eligible under a line item!
- Read the NOFO!
- Check out our website!
- Contact us if you need alternative, accessible application formats!

QUESTIONS?