**Data Evaluation Committee Meeting Notes**

**Friday, January 3rd, 2020**   
**9:00 – 10:30**

Michele LaFleur, CoC; Cynthia D, CAPV, Noemi L, CAPV Youth Programs; Jennifer Hoffman, Greenfield Board of Health; Keleigh Pereira CoC; Owen Wallace, DIAL/SELF; Brooke Murphy, CoC; Kathy Keeser, Louison House

**Finalize Privacy/Confidentiality Documents**

* Privacy and Confidentiality documents were approved
* Plans were made to work on an explanatory document for the release of information
* Youth providers have pointed out small corrections which need to be made since this meeting

**Review of Data Quality Report**

* Looked at a sample data quality report and discussed other ways to present the data
* Decided on a simplified version
* Suggestions were made on

**Intro to Data Quality Plan**

* A requirement from HUD is that we, as a CoC, develop a Data Quality Plan
* Not much work has been put into this plan so far but it is one of the next big things on the agenda for this committee.

**Intro to the System Performance Measures**

-Didn’t go too far in depth on the SPM

* First federal report coming up for us, Due: 2/28
* Looks at system by looking at individuals on different performance measures
  + 1. Length of time
  + 2. Extent to which people who exit return to homelessness
  + 3. number of people in system
  + 4. job and income growth
  + 5. # of persons who become homeless for first time
  + 6. homeless prevention and placement of Category 3 (can ignore because special category that you can apply for)
    - We have applied for it for DIAL/SELF
  + 7. “successful” housing placement

**Closing & Next Steps**

* We will look at Privacy & Security documents again to confirm small changes at the next meeting
* Will also start looking at the guiding document on the release of information
* The System Performance Measures will likely be the biggest part of the next committee meeting