

**Appendix B. New Project Application Evaluation Criteria and Scoring**

**Threshold Criteria *(to be completed by CoC prior to moving to ranking & evaluation committee)***

Did project meet threshold criteria? (Yes/No) \_\_\_\_\_

Any necessary information regarding the Threshold requirements to be considered? Please explain.

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| **Section** | **Total Points** | **Score** |
| A - Budget | 35 Points | \_\_/35 |
| B - Experience | 20 Points | \_\_/20 |
| C - Design & Capacity of Housing and Services | 45 Points | \_\_/45 |
| D - Timeliness | 5 Points | \_\_/5 |
| E. Equity Factors – Agency Leadership, Governance, and Policies | 40 Points | \_\_/40 |
| F. Equity Factors – Program Participant Outcomes | 30 Points | \_\_/30 |
| G. DV Bonus | 10 points | \_\_/10 |
| **Total** | **185** | **\_\_/185** |
| H. local priority bonus | 5 pts each. | \_\_/15 |
| **Total** | **200** | **\_\_\_/200** |

**Financial – 35 Points**

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| **Criteria** | **Response Found** | **Points** | **Points Spread** |
| Project is cost-effective, budgeted costs are reasonable, allocable, and allowable. | Project app. – Section A.  esnaps Application- *Part 6* | 15 | Meets all criteria = 15 Points  Budget needs minimal changes – 5-10 pts |
| Organization’s most recent audit: 1) found no exceptions to standard practices; 2) identified  agency as ‘low-risk’, and 3) indicates no findings. | Review of Audit provided  esnaps Application- *2B* | 15 | Meets 3 criteria = 15  Findings but addressed = 10  Findings not addressed = 0 |
| Documented match amount meets HUD requirements | Review of Match documentation provided.  esnaps Application- *Part 6* | 5 | No points spread |

**Experience – 20 Points**

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| **Criteria** | **Application Section** | **Total Points** | **Scoring Spread** |
| Experience of the applicant in working with the proposed population and in providing housing similar to that proposed in the application | B.1-3  Esnaps Application – *Section 2B* | 10 | 5 years experience with population/housing type, and 5 years experience in providing housing = 10 Points  5 years experience with population OR 5 years experience providing housing = 5 points  Experience but under 5 years = 2.5 points  No experience = 0 points |
| Experience with using a Housing First approach. Include 1) eligibility criteria; 2) process for accepting new clients’ 3) process and criteria for exiting clients. Must demonstrate there are no preconditions to entry, allowing entry regardless of past substance abuse, income, criminal records (with exceptions of restrictions imposed by federal, state, or local law or ordinance), marital status, familial status, self-disclosed or perceived sexual orientation, gender identity or gender expression. Must demonstrate the project has a process to address situations that may jeopardize housing or project assistance to ensure that project participation is terminated in only the most severe cases. | B.4  Esnaps Application – *Section 5* | 10 | Experience using Housing First approach = 10 points  Experience using Low Threshold approach = 5 points  No experience using Housing First or Low Threshold = 0 points |

**Design of Housing and Supportive Services – 50 Points**

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| **Criteria** |  | **Points** |  |
| Demonstrates understanding of the needs of the clients to be served | C1.a. | 3 | No points spread |
| Demonstrates that type, scale and location of the housing fits the needs of the clients to be served | C1.b. | 3 | No points spread |
| Demonstrates that the type and scale of all the supportive  services, regardless of funding source, meets the needs of clients to be served | C1.c. | 3 | No points spread |
| Demonstrates how clients will be assisted in obtaining mainstream benefits | C1.d.  C12-14. | 3 | No points spread |
| Establishes performance measures for housing and income that are objective, measurable, trackable and meet or exceed established HUD or CoC benchmarks. | C1.e | 3 | No points spread |
| Demonstrates a need for this type of project for populations served ***(HUD priority).*** | C9. | 5 | No points spread |
| Has general plan to assist clients to rapidly secure and maintain permanent housing that is safe, affordable, accessible, and acceptable to their needs. | C10. | 5 | No points spread |
| Describes how clients will be assisted to increase employment and/or income and to maximize their ability to live independently | C11. | 5 | No points spread |
| Project leverages housing resources with housing subsidies or units not funded through the CoC or ESG program ***(HUD Priority/CoC points).*** | C15. | 5 | No points spread |
| Project leverages health resources, including a partnership commitment with a healthcare organization ***(HUD Priority00/CoC Points for 25%)*** | C16. | 10 | 10 pts – leverages resources & meets 25% project budget  5 pts - leverages resources, less than 25%. |

**Timeliness – 5 Points**

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| **Criteria** | **Response Found** | **Points** | **Points Spread** |
| Describe plan for rapid implementation of the program, documenting how the project will  be ready to begin housing the first program participant. | D1.  Esnaps Application – *Section 3B Project Milestones (5)* | 5 | No points spread |

**Equity Factors – Agency Leadership, Governance, and Policies – 40 Points**

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| **Criteria** | **Response Found** | **Points** | **Points Spread** |
| Inclusion of under-represented individuals in managerial and leadership positions. | E1. | 10 | Already in place, satisfactory plan = 10 points  Plan to implement/plan needs work = 5 points  No Plan/ unsatisfactory answer= 0 points |
| Board of Directors includes representation from more than one person with lived experience | E.2. | 10 | Already in place, satisfactory plan = 10 points  Plan to implement/plan needs work = 5 points  No Plan/ unsatisfactory answer= 0 points |
| Has relational process for receiving and incorporating feedback from persons with lived experience | E.2. | 10 | Already in place, satisfactory plan = 10 points  Plan to implement/plan needs work = 5 points  No Plan/ unsatisfactory answer= 0 points |
| 1. Agency Has reviewed internal policies and procedures with an equity lens demonstrates demonstrate racial equity measures in service delivery; and policies have been introduced in order to ensure safety, privacy, respect, and access regardless of gender identity or sexual orientation for LGBTQ+ persons ***(HUD & Local Priority)*** | E.3 | 10 | Already in place, satisfactory plan = 10 points  Plan to implement/plan needs work = 5 points  No Plan/ unsatisfactory answer= 0 points |

**Equity Factors – Program Participant Outcomes – 30 Points**

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| **Criteria** | **Response Found** | **Points** | **Points Spread** |
| Plan for reviewing program participant outcomes with an equity lens, including the disaggregation of data by race, ethnicity, gender identity, and/or age. | F1. | 10 | Already in place, satisfactory plan = 10 points  Plan to implement/plan needs work = 5 points  No Plan/ unsatisfactory answer= 0 points |
| Plan to review whether programmatic changes are needed to make program participant outcomes more equitable and developed a plan to make those changes. | F2. & F1a | 10 | Already in place, satisfactory plan = 10 points  Plan to implement/plan needs work = 5 points  No Plan/ unsatisfactory answer= 0 points |
| Project utilization of Coordinated Entry System while maintaining equity in housing placement and participants served. | F3. | 10 | Already in place, satisfactory plan = 10 points  Plan to implement/plan needs work = 5 points  No Plan/ unsatisfactory answer= 0 points |

**For DV Bonus Projects Only – 10 pts**

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| **Criteria** | **Response Found** | **Points** | **Points Spread** |
| Organization or expected subrecipient is a victim service provider defined in 24 CFR 578.3 and use a comparable HMIS database that collects the same data elements | G1. | Not Scored |  |
| Includes plan for strategies to address and improve safety measures/victim centered practices | G2 | 5 | Already in place, satisfactory plan = 5 points  Plan to implement/plan needs work = 2.5 points  No Plan/ unsatisfactory answer= 0 points |
| Has relational process for receiving and incorporating feedback from persons with lived experience in policy and program development & throughout program development | G3 | 5 | Already in place, satisfactory plan = 10 points  Plan to implement/plan needs work =2.5 points  No Plan/ unsatisfactory answer= 0 points |

**Local Priority Bonus Pts.:**

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| **Criteria** | **Response Found** | **Points** | **Points Spread** |
| Project demonstrates a plan to move participants into housing within 30 days from program entrance. (*Examples: Project has acquired housing units/demonstrated agreement with area landlord/Housing authority/will utilize a current inventory of housing resources.)* | Within application | 5 | No spread |
| Project demonstrates it will fill a gap/increase support for a local housing project (*example: applying to provide services funding or operations on a currently developing project/expansion for a current tier 1 CoC project.)* | Within application | 5 | No spread |
| Project will create additional Rapid Rehousing (RRH) within the Three County area. |  | 5 | No spread |

**Total Points:** \_\_\_\_\_\_/185 or 200 (10 pts additional for DV project that meets criteria.)

*Local Bonus pts – up to additional 5 additional pts for each listed.*

Signature of Reviewer Date

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Print Name of Reviewer