

Community Action Pioneer Valley's Three County CoC

***Ranking and Evaluation Committee Meeting***

**11-12:30 Friday, September 17, 2021. This meeting was held on zoom.**

***Present:*** Shaundell Diaz – CoC, Teri Koopman-CoC, Justine Dodds – CoC, Kim Scammon – Gfld Housing, Calpurnya Roberts – MHSA, Michele LaFleur – COC, Dave Christopolis – Hilltown CDC, Deb McPartlan- Way Finders, Andy Klatka – ELIOT CHS, Pamela Schwartz – WMNEH, Keleigh Pereira

***Introductions/purpose – shared the Ranking and Eval committee responsibilities.***

***RFP Planning and updates***

RFP Available: Wednesday, September 15, 2021

<https://www.threecountycoc.communityaction.us/news-events>

Bidder's Conference: Tuesday, September 28, 2021, 3 p.m

Zoom Link: <https://us02web.zoom.us/j/88480017452?pwd=akxyY3o1ak5naVV0RW9VSjZLcjZ0QT09>

Applications Due: Friday, October 15, 2021, 5 p.m.

On-line applications submitted in esnaps; Supplemental applications (Renewal and New) to Keleigh Pereira, CoC Program Director, [kpereira@communityaction.us](mailto:kpereira@communityaction.us)

***Discuss new project types being offered in the Request for Proposals***

The consolidated application will be submitted by CAPV and will include a CoC application, renewal, expansion and new projects from prior competitions, as well as renewal and replacement YHDP projects. CAPV's Three County CoC is seeking proposals from Berkshire, Hampshire, and Franklin County housing and service providers for the following project types:

- Permanent Housing (PSH & RRH) for youth and young adults or chronically homeless
- Transitional Housing (TH) serving homeless individuals
- Combined Transitional Housing-Rapid Rehousing (TH-RRH) serving youth and young adults

In addition, the CoC is seeking proposals for bonus funds (new or expansion of current projects) targeted to servicing victims of domestic violence, dating violence, sexual assault, and stalking. DV Bonus projects may provide these new Bonus Projects:

- Permanent Housing, Serving Victims of Domestic Violence experiencing homelessness (RRH)
- Coordinated Entry (CE-SSO)

And CoC Bonus funds will target the following project types:

- Permanent Housing, Projects Serving Chronically Homeless Individuals (PSH or RRH), with a demonstrated connection to health care access.

***Discuss updates to the reallocation/transition plan (Discuss the 20% expectation since 2016)*** and the need to consider reallocation in this process – CoC staff have suggested plans already – one voluntary, one involuntary that can be shared with the committee at the next meeting.

Review 2021 updates to Reallocation plan & updates to Involuntary Reallocation to consider in future discussions:

**Continuum-Initiated (Involuntary) Reallocation.**      *new 2021*

- Changes in local priorities based on HUD’s annual NOFO and other identified gaps in services and housing availability;
- Inability to meet threshold requirements for annual expectations;
- Outstanding obligation to HUD that is in arrears or for which a payment schedule has not been agreed upon;
  
- Audit findings where response is overdue or unsatisfactory;
- History of inadequate financial management or accounting, including untimely billing responses;
- History of Underspent Funds;
- Evidence of untimely expenditures on prior award;
- History of not reimbursing subrecipients for eligible costs in a timely manner, or at least quarterly;
  
- History of other major capacity issues that have significantly affected the operation of the project and it’s performance;
- History of serving ineligible program participants, expending funds on ineligible costs, or failing to expend funds within statutorily established timeframes;
- Serious or significant privacy or security data breaches.

11:45-12:05 – ***Share Renewal Project application information and scoring plan***

12:20pm – next steps

Plan ranking meetings between 10/15 and 10/27. Make suggestions of committee members who will participate in two meetings between October 15<sup>th</sup> and 25<sup>th</sup> ish, to score the new projects, score the equity pieces for the current/renewal projects, and to make recommendations to the board for any reallocation measures.

Oct 1<sup>st</sup> – 10:30-12pm – next meeting of the CoC Ranking and Evaluation committee

Oct 19<sup>th</sup> – 10:30-12pm – Renewal Project Application evaluation and Ranking

October 26<sup>th</sup> – 10am – 11:30am – New Project Application evaluation and Ranking

*Keleigh will send mtg invites..*

Reminder of annual meeting & CoC is hiring! visit our website at <https://www.threecountycoc.communityaction.us/news-events> for these and more info re: the RFP and NOFO response.