Three County CoC Board Meeting

September 10, 2019 11am-12pm

*Meeting – phone conference call. Agenda and Documents for vote were sent out previously to Board members for their review.*

Present:

Note: where it states ***voting member***, this is specific to this meeting and in reference to the vote on the tier structure. Project representatives would not vote on tier structure due to the conflict of interest. Otherwise, there were no votes taken at this meeting and the rest of the Board are still voting members at meetings where there is no conflict of interest.

Kathy Kesser – Louison House

Betsy Shally-Jenson – A Positive Place

Jane Ralph – Construct

Mike Hagmaier- Soldier On **(voting member)**

Philip McTigue – formerly homeless **(voting member)**

Heather Marshall – DV Provider **(voting member)**

Janna Tetreault – Community Action Pioneer Valley **(voting member)**

Brad Gordon – Berkshire County Regional Housing **(voting member)**

Jay Sacchetti - ServiceNet

Deborah McPartlan - Wayfinders

Justine Dodds – City of Pittsfield **(voting member)**

Phil Ringwood – Dial/Self

Luis Martinez, participating for Theresa Nicholson - CHD

**Call meeting to order, Introductions & Welcome**

Everyone introduce themselves and identified agency

**Tier Structure vote, CoC FY2019 application process & update** – Keleigh stated that the Tier Structure was sent to Board members prior to this meeting and was also posted on the CoC website. The Board voted on the current ranking and Tier at the previous Board meeting held on 7/16/2019. Only addition was the added CoC Planning Grant, which does not get ranked. No further discussion.

Vote to approve CoC Tier Structure - 6 yes/0 no

**Board Slate Discussion**: Keleigh reviewed the new Board Slate and Board Terms that were sent to Board members prior to this meeting. The Board Slate will be voted on by the membership at the Annual Meeting on September 20, 2019. Keleigh reviewed the slate that is attached.

New seats discussed:

Youth Action Board (YAB) – TBD

Affordable Housing Developer – MJ Adams, City of Greenfield

College Representative – Tina Schettini, Coordinator of Student Activities/Berkshire Community College Employer/Employment Agency Rep – TBD, Mass Hire Franklin Hampshire Career Center

Public Housing Authority – Erin Cassidy

DCF Representative – TBD (YHDP demo grant required to have on the Board)

**Updates on new Board Seats** -

1. Recommendations – co-chair, other empty seats/reps
2. Board member terms

Brad encouraged Board members to think about being a co-chair. It is good to have another voice and help organize the CoC when needed. There wasn’t anyone who volunteered so Brad asked that everyone think about it and will try again next year!

Jane asked about the definition of the Homeless Advocate slot that is open and shared suggestions.

Keleigh asked current members to let her know their term dates.

**Updates on Governance Charter changes:**

1. Board seats
2. Committee Development

Keleigh highlighted the changes in the charter: pg 3 – CoC HMIS Lead. Brad recommended we add ‘Sub-regional component” – move within region. No objections to revisions. On pg 7 Brad recommended streamlining language …co-chairs or designee “in coordination with the secretary”. Keleigh agreed to make those changes.

**Updates on HMIS charter changes:**

1. Collaborative applicant as HIMS Lead. No questions or objections to minor revisions.

Brad and the Board thanked Keleigh and Michelle for all their hard work.

**Updates on Annual Meeting planning/other business**

Keleigh asked if all the Board members were attending the Annual Meeting. Phil McTegue said he was unable to attend. Keleigh requested that every funded project has at least 1 representative at the afternoon session.

Motion to Adjorn – Jane Ralph, seconded by Deb McPartlan.

***\*\*On September 20, 2019 –*** during the Annual Meeting, the membership voted to support the HMIS charter and Governance Charters as submitted.