



Appendix B. New Project Application Evaluation Criteria and Scoring

Threshold Criteria *(to be completed by CoC prior to moving to ranking & evaluation committee)*

Did project meet threshold criteria? (Yes/No) _____

Any necessary information regarding the Threshold requirements to be considered? Please explain.

<u>Section</u>	<u>Total Points</u>	<u>Score</u>
A - Budget	35 Points	___/35
B - Experience	20 Points	___/20
C - Design & Capacity of Housing and Services	45 Points	___/45
D - Timeliness	5 Points	___/5
E. Equity Factors – Agency Leadership, Governance, and Policies	40 Points	___/40
F. Equity Factors – Program Participant Outcomes	30 Points	___/30
G. DV Bonus	10 points	___/10
Total	185	___/185
H. local priority bonus	5 pts each.	___/15
Total	200	___/200

Financial – 35 Points

<u>Criteria</u>	<u>Response Found</u>	<u>Points</u>	<u>Points Spread</u>
Project is cost-effective, budgeted costs are reasonable, allocable, and allowable.	Project app. – Section A. esnaps Application- <i>Part 6</i>	15	Meets all criteria = 15 Points Budget needs minimal changes – 5-10 pts
Organization’s most recent audit: 1) found no exceptions to standard practices; 2) identified agency as ‘low-risk’, and 3) indicates no findings.	Review of Audit provided esnaps Application- <i>2B</i>	15	Meets 3 criteria = 15 Findings but addressed = 10 Findings not addressed = 0
Documented match amount meets HUD requirements	Review of Match documentation provided. esnaps Application- <i>Part 6</i>	5	No points spread

Experience – 20 Points

<u>Criteria</u>	<u>Application Section</u>	<u>Total Points</u>	<u>Scoring Spread</u>
Experience of the applicant in working with the proposed population and in providing housing similar to that proposed in the application	B.1-3 Esnaps Application – <i>Section 2B</i>	10	5 years experience with population/housing type, and 5 years experience in providing housing = 10 Points 5 years experience with population OR 5 years experience providing housing = 5 points Experience but under 5 years = 2.5 points

			No experience = 0 points
Experience with using a Housing First approach. Include 1) eligibility criteria; 2) process for accepting new clients' 3) process and criteria for exiting clients. Must demonstrate there are no preconditions to entry, allowing entry regardless of past substance abuse, income, criminal records (with exceptions of restrictions imposed by federal, state, or local law or ordinance), marital status, familial status, self-disclosed or perceived sexual orientation, gender identity or gender expression. Must demonstrate the project has a process to address situations that may jeopardize housing or project assistance to ensure that project participation is terminated in only the most severe cases.	B.4 Esnaps Application – <i>Section 5</i>	10	Experience using Housing First approach = 10 points Experience using Low Threshold approach = 5 points No experience using Housing First or Low Threshold = 0 points

Design of Housing and Supportive Services – 50 Points

<u>Criteria</u>		<u>Points</u>	
Demonstrates understanding of the needs of the clients to be served	C.1.a	3	No points spread
Demonstrates that type, scale and location of the housing fits the needs of the clients to be served	C.1.b	3	No points spread
Demonstrates that the type and scale of all the supportive services, regardless of funding source, meets the needs of clients to be served	C.1.c	3	No points spread
Demonstrates how clients will be assisted in obtaining mainstream benefits	C.1.d C.12-14	3	No points spread
Establishes performance measures for housing and income that are objective, measurable, trackable and meet or exceed established HUD or CoC benchmarks.	C.1.e	3	No points spread
Demonstrates a need for this type of project for populations served (<i>HUD priority</i>).	C.9	5	No points spread
Has general plan to assist clients to rapidly secure and maintain permanent housing that is safe, affordable, accessible, and acceptable to their needs.	C.10	5	No points spread
Describes how clients will be assisted to increase	C.11	5	No points spread

employment and/or income and to maximize their ability to live independently			
Project leverages housing resources with housing subsidies or units not funded through the CoC or ESG program (HUD Priority/CoC points).	C.15	5	No points spread
Project leverages health resources, including a partnership commitment with a healthcare organization (HUD Priority00/CoC Points for 25%)	C.16	10	10 pts – leverages resources & meets 25% project budget 5 pts - leverages resources, less than 25%.

Timeliness – 5 Points

<u>Criteria</u>	<u>Response Found</u>	<u>Points</u>	<u>Points Spread</u>
Describe plan for rapid implementation of the program, documenting how the project will be ready to begin housing the first program participant.	D.1 Esnaps Application – <i>Section 3B Project Milestones (5)</i>	5	No points spread

Equity Factors – Agency Leadership, Governance, and Policies – 40 Points

<u>Criteria</u>	<u>Response Found</u>	<u>Points</u>	<u>Points Spread</u>
Inclusion of under-represented individuals in managerial and leadership positions.	E.1	10	Already in place, satisfactory plan = 10 points Plan to implement/plan needs work = 5 points No Plan/ unsatisfactory answer= 0 points

Board of Directors includes representation from more than one person with lived experience	E.2	10	<p>Already in place, satisfactory plan = 10 points</p> <p>Plan to implement/plan needs work = 5 points</p> <p>No Plan/ unsatisfactory answer= 0 points</p>
Has relational process for receiving and incorporating feedback from persons with lived experience	E.2	10	<p>Already in place, satisfactory plan = 10 points</p> <p>Plan to implement/plan needs work = 5 points</p> <p>No Plan/ unsatisfactory answer= 0 points</p>
<p>1. Agency Has reviewed internal policies and procedures with an equity lens demonstrates demonstrate racial equity measures in service delivery; and policies have been introduced in order to ensure safety, privacy, respect, and access regardless of gender identity or sexual orientation for LGBTQ+ persons (HUD & Local Priority)</p>	E.3	10	<p>Already in place, satisfactory plan = 10 points</p> <p>Plan to implement/plan needs work = 5 points</p> <p>No Plan/ unsatisfactory answer= 0 points</p>

Equity Factors – Program Participant Outcomes – 30 Points

<u>Criteria</u>	<u>Response Found</u>	<u>Points</u>	<u>Points Spread</u>
Plan for reviewing program participant outcomes with an equity lens, including the disaggregation of data by race, ethnicity, gender identity, and/or age.	F.1	10	Already in place, satisfactory plan = 10 points

			Plan to implement/plan needs work = 5 points No Plan/ unsatisfactory answer= 0 points
Plan to review whether programmatic changes are needed to make program participant outcomes more equitable and developed a plan to make those changes.	F.2 & F.1.a	10	Already in place, satisfactory plan = 10 points Plan to implement/plan needs work = 5 points No Plan/ unsatisfactory answer= 0 points
Project utilization of Coordinated Entry System while maintaining equity in housing placement and participants served.	F.3	10	Already in place, satisfactory plan = 10 points Plan to implement/plan needs work = 5 points No Plan/ unsatisfactory answer= 0 points

For DV Bonus Projects Only – 10 pts

<u>Criteria</u>	<u>Response Found</u>	<u>Points</u>	<u>Points Spread</u>
Organization or expected subrecipient is a victim service provider defined in 24 CFR 578.3 and use a comparable HMIS database that collects the same data elements	G.1	Not Scored	
Includes plan for strategies to address and improve safety measures/victim centered practices	G.2	5	Already in place, satisfactory plan = 5 points Plan to implement/plan needs work = 2.5 points

			No Plan/ unsatisfactory answer= 0 points
Has relational process for receiving and incorporating feedback from persons with lived experience in policy and program development & throughout program development	G.3	5	Already in place, satisfactory plan = 5 points Plan to implement/plan needs work =2.5 points No Plan/ unsatisfactory answer= 0 points

Local Priority Bonus Pts.:

<u>Criteria</u>	<u>Response Found</u>	<u>Points</u>	<u>Points Spread</u>
Project demonstrates a plan to move participants into housing within 30 days from program entrance. (<i>Examples: Project has acquired housing units/demonstrated agreement with area landlord/Housing authority/will utilize a current inventory of housing resources.</i>)	Within application	5	No spread
Project demonstrates it will fill a gap/increase support for a local housing project (<i>example: applying to provide services funding or operations on a currently developing project/expansion for a current tier 1 CoC project.</i>)	Within application	5	No spread
Project will create additional Rapid Rehousing (RRH) within the Three County area.		5	No spread

Total Points: _____/185 or 200 (10 pts additional for DV project that meets criteria.)

Local Bonus pts – up to additional 5 additional pts for each listed.

Signature of Reviewer

Date

Print Name of Reviewer